Coding Bullying questionnaire

Coding questionnaire help us collect answers so that statistical analysis is easier to prepare. To each completed questionnaire we give number that function as an individual code. We prepare table like shown below. Then we insert codes for chosen answers for each completed questionnaires. Even by using simple software for editing tables (sorting, counting, graphs, etc.) we can come relatively easy to appropriate conclusions and presentations.

Ind.code	1. ques.	2. ques.	3. ques.	4. ques.	5. ques.	6. ques.	7. ques.
001	1	1	3	2	4	2	3
002	1	1	3	2	3	2	1
...							

1. Are you
   a. Male ☐ 1
   b. Female ☐ 2
2. Do you like coming to school?
   a. Yes ☐ 1
   b. No ☐ 2
3. Do you like your classmates?
   a. Yes ☐ 1
   b. No ☐ 2
   c. I like most of them ☐ 3
   d. I don't like most of them ☐ 4
4. Do you have enemies in your class among the students?
   a. Yes ☐ 1
   b. No ☐ 2
5. When was the last time you saw a student in your class beating or physically hurting another student?
   a. This week ☐ 1
   b. This month ☐ 2
   c. This year or earlier ☐ 3
   d. Never ☐ 4
6. Do you know a student who is an outcast in your class and nobody talks or be friends with him/her?
   a. Yes ☐ 1
   b. No ☐ 2
7. How many students do you know in your class who are verbally threatened, ridiculed or hurt regularly?
   a. One ☐ 1
   b. Two or more ☐ 2
   c. None ☐ 3

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